

FT. McCLELLAN BCT MEETING MINUTES
 PARTNERING SESSION #49
 FORT MCCLELLAN, AL
 OCTOBER 16-17, 2002

AGENDA ITEM	RESPONSIBILITY	NOTES
Check In Guest Introduction and Roles	Host: Ron Levy Leader: Doyle Brittain Recorder: Troy Winton	See Attendees List – Attachment A.
Ground Rules	BCT	Attachment B provides the ground rules, as revised in January, 2001.
Agenda	BCT	Attachment C provides the draft November agenda. Attachment D provides the October meeting summary.
Accept Previous Minutes	BCT	The team reviewed the draft September minutes, and accepted the minutes with revisions as final.
Action Items	BCT	Action items were reviewed and updated, as indicated in Attachment D.
Long-Term Planning (BCP)	BCT	IT provided a final BCP on December 21, 2001.
Goals/Metrics Update	BCT	The team began brainstorming this topic during the June 1998 meeting, and also began development of preliminary goals for consideration by the group. This topic requires the BCT to set aside schedule time to address.
Facilitator Observations	David Sanderson	David Sanderson attended his thirtieth meeting with the team. His notes and observations are provided at Attachment E.

ATTACHMENT A

LIST OF ATTENDEES
BCT SESSION #49
FORT MCCLELLAN, AL
OCTOBER 16-17, 2002

Attendees:

Ron Levy, Ft. McClellan (FTMC)
Lisa Holstein, FTMC
Lee Coker, US Army Corps of Engineers, Mobile District (USACE, Mobile District)
Philip Stroud, Alabama Department of Environmental Management (ADEM)
Doyle Brittain, US Environmental Protection Agency, Region IV (EPA)
Dan Copeland, US Army Engineering and Support Center, Huntsville (CEHNC)
Miki Schneider, Joint Powers Authority (JPA)
JoAnn Watson, National Guard Bureau (NGB)
Bernie Case, Alabama Army National Guard (AL-ARNG)
Steve Moran, Shaw E & I
David Sanderson, Eagle Point Consulting
Art Holcomb, Foster Wheeler

Guests:

Chip Parrott, USACE, Mobile District
Claude Leake, USACE Mobile District
Hugh Vick, Gannett Fleming
Ben Bentkowski, Gannett Fleming
Bill Garland, USFWS
Paul Goetchius, Shaw E & I (via telephone)
Josh Jenkins, Shaw E & I
Troy Winton, Shaw E & I

ATTACHMENT B

BCT GROUND RULES

General:

1. Leave rank and title at the door, and have a free and open discussion on any subject affecting the BCT.
2. Work smarter, not harder: create ways to simplify and streamline the BCT process.
3. Identify and express individual team members' sensitive issues, and agree to keep them within the team.
4. Alert other team members of any changes in cost or schedules.
5. Rotate meeting leaders.
6. Have fun.

Meeting Behavior:

1. Come prepared; do your homework.
2. Participate fully: offer your perspective and advice for the benefit of the whole team.
3. Listen to others' views and opinions, try to understand their needs, respect them, and work to resolve differences, and support team decisions.
4. Draw out other members: be open to other ideas and different perspectives.
5. Avoid interruptions and side conversations.
6. Call time out when necessary.
7. Make decisions by consensus: all in agreement, all owning the decision.
8. Turn off cell phones.

ATTACHMENT C

BCT MEETING AGENDA

1. Check In
2. Guest Introduction/Role in Meeting
3. Review Ground Rules (Attachment B to these minutes)
4. Finalize Agenda with additions and/or subtractions (Item 9 of this Attachment)
5. Accept Previous Meeting Minutes
6. Review Action Items from Previous Minutes (Attachment D to these minutes)
7. Review Long-Term Planning (BCP)
8. Goals/Metrics Update
9. Accomplish Agenda Items (Item 9 of this Attachment)
10. Meeting Summary Review
 - Set next meeting date
 - Set next meeting agenda
 - Set time and date for conference call
 - Set meeting dates for next six months
 - Review action and consensus items
 - Review and evaluate Partnering Process

ITEM #9
DRAFT NOVEMBER AGENDA

Tuesday, November 19, 2002

0800 – 0900	Check-in/Finalize Minutes/Agenda/Action Items	BCT
0900 – 0915	Document Status Tracking	Lisa
0915 – 1130	Site Visits (Historical Ranges for later discussions)	Shaw
1130 – 1300	Lunch	
1300 – 1630	<i>Games People Play – Part II</i>	David
1630 – 1700	30% Updates	Shaw

Breaks as Needed

Wednesday, November 20, 2002

0800 – 0830	JPA Update	Miki
0830 – 0930	M1.01 Removal	CEHNC
0930 – 1030	Alpha Area EE/CA	CEHNC
1030 – 1130	Use of geochemical evaluations – identify resources	BCT
1130 – 1300	Lunch	
1300 – 1500	Historical Ranges	Shaw
1500 – 1600	Landfill 3 Quarterly Monitoring	Shaw
1600 – 1700	Base Gas Station Quarterly Monitoring	Shaw
1700 – 1730	Parking Lot and Meeting Reflections	BCT

Breaks as Needed

Thursday, November 21, 2002

0800 – 1700	TBD	
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ATTACHMENT D

MEETING SUMMARY
With
ACTION ITEMS

Next BCT Meeting: November 19 – 21, 2002
Ft. McClellan, AL

Primary Agenda: See Item #9

October Meeting Summary:

Check-In – Team members introduced themselves and told the group why they were at the meeting and what they wanted to achieve.

Finalize Agenda and Minutes – The team reviewed the September minutes and accepted them as final with one minor revision. The following items were added to the October agenda:

- Tier II Training
- Landfill No. 3 Groundwater

Action Items – The BCT reviewed action items; the updates are presented in Attachment D at the end of this text.

Document Status Tracking – Lisa provided the team with the latest version of the document status tracking spreadsheet and reminded everyone to coordinate priorities through her.

Games People Play (teambuilding) – David provided an introduction to transactional analysis theory as presented in the book *Games People Play*. Group discussion followed using several examples from the book. This topic will be discussed again at the November 2002 project team meeting.

Range J Comment Response Resolution – EPA is OK with the responses except for three issues (primarily related to comment responses on the geochemical analysis) summarized in a handout provided by Doyle. Shaw will arrange a conference call with Sharon Toms (EPA) to address the comment responses related to geochemical analysis. Regarding the other issue identified in the handout, Shaw will revise the response to Specific Comment #4 on Page 3 of 15. Ben B. had a question concerning one additional comment response:

- Page 1 of 15, Comment 2 – Shaw provided additional information to support the response to Ben's satisfaction; no change required.

Philip presented ADEM's concerns on the Range J comment responses:

- Page 2 of 14, Comment 2 – Philip wants clarification in the report on why the well RJR-202-MW17 was not sampled.

- Page 3 of 14, Comments 3a, 3b, and 3c – Philip wants the content of the responses incorporated in the report. Also, Shaw will correct “13.4” in the response to “12.4”.
- Page 7 of 14, Comment 11a – Philip wants the content of the response incorporated into the report.
- Page 7 of 14, Comment 11b – Shaw provided additional information to support the response; no change required.
- Page 10 of 14, Comment 18 – Shaw provided additional information to support the response; Philip wants the content of the response incorporated into the document.
- Page 13 of 14, Comment 26a – Philip wants the content of the response incorporated into the document.

Site Visits (historical ranges) – The project team visited four historical range sites, including Parcel 104Q, Parcel 136Q-X, Parcels 92Q-X et al., and Parcel 98Q. Steve provided SI summary packages to the team prior to the visits. The results of the site visits are summarized as follows:

- Parcel 104Q – Shaw will perform a PRA and a PERA and will issue the draft SI report.
- Parcel 136Q-X – Shaw will perform a PERA and then issue the draft report; Shaw will provide a copy of the report to Bill Garland (USFWS).
- Parcel 98Q – A PERA was previously completed for this site; Shaw will issue the draft report and provide a copy to Bill Garland (USFWS).
- Parcels 92Q-X et al. – A PRA and PERA were previously completed for this site; Shaw will issue the draft report and provide a copy to Bill Garland (USFWS).

JPA Update – JPA and its contractor submitted privatization proposal to the Army last week. Also, JPA is in discussions with the National Guard to open Galloway Gate for access.

Former Trap and Skeet Range (Parcel 127Q) Comment Resolution – The project team reviewed the comment response package handed out at the September 2002 project team meeting. Comment responses are acceptable as written except for one change per JoAnn Watson: delete the last four words of response #4.

Blue Hole Comment Resolution – The project team reviewed the comment response package handed out at the September 2002 project team meeting. Shaw will delete the last paragraph of response to ADEM Additional Comment #1 on page 3 of 4. Shaw will issue Revision 1 of the report per the prior agreement reached at the July 2002 BCT meeting (i.e., document BCT’s site management decision to not collect additional samples).

Sinkholes at Pelham Range Comment Resolution – The project team reviewed the comment response package handed out at the September 2002 project team meeting. Shaw will perform an “ecological evaluation” of the data (not a PERA) and incorporate the evaluation into the draft report. The BCT gave

conditional approval for NFA pending the results of the ecological evaluation.

Landfill No. 3 Groundwater – The groundwater subcommittee met for approximately 45 minutes to resolve discussions begun at the September 2002 BCT meeting. Ben B. briefed the team on the subcommittee's discussions. The subcommittee agreed to add one additional well south of the landfill in addition to the 8 wells previously agreed upon. After group discussion, the project team decided that one other well would be installed just north of the landfill. Thus, a total of 10 additional wells will be installed at Landfill No. 3. Doyle suggested that focused feasibility study be conducted on fast-track basis.

Water Supply Well Comment Resolution – The project team reviewed the comment response package handed out at the September 2002 project team meeting. ADEM wants to re-sample the high turbidity well at the SOTs test site using low-flow. Steve indicated that the existing well pump will have to be removed and the well re-developed prior to low-flow sampling. The well pump will then be re-installed. The group agreed that Shaw will re-sample the well for metals only using low-flow.

Artillery and Mortar Impact Areas (Parcel 138Q-X et al.) Comment Resolution – The project team reviewed the comment response package handed out at the September 2002 project team meeting. Paul Goetchius joined the discussion via telephone to address ADEM's concerns regarding lead in seep water. After group discussion, Philip agreed that sufficient explanation was provided to his satisfaction. Shaw will revise the responses to clarify the very conservative nature of the PRA and issue the responses as final.

Range 4A Fog Oil Storage Area (Parcel 123) Comment Resolution – The project team reviewed the comment response package handed out at the September 2002 project team meeting. The group discussed ADEM's concern regarding calculated hazard index (HI) greater than 1 in the PRA. Paul G. explained the methodology for calculating HIs involves considerable uncertainty, particularly for the contaminant of concern at this site (i.e., arsenic). Following the discussion, Philip indicated that his concerns had been satisfactorily addressed. Shaw will issue the final comment responses.

SOTS (Parcel 102) Comment Resolution – The project team reviewed ADEM's concerns on the comment response package handed out at the September 2002 project team meeting. Following discussion with Paul, Philip indicated that his concerns had been satisfactorily addressed. Shaw will issue the final response to comments.

Range L Work Plan – Josh presented work plan summary for Range L – Lima Pond, Parcel 204(7), to install three bedrock wells as part of supplemental RI activities. Low levels of PCBs, pesticides, PAHs, and explosives were detected in groundwater during SAIC investigation. Parsons investigation did not find UXO or CWM. Doyle suggested sampling the existing wells at the site in addition to installing and sampling the proposed wells. After group discussion, the BCT decided that Shaw will re-sample the existing wells for the proposed parameters (i.e., metals, SVOCs, explosives, PCBs, and pesticides) and will not install the additional wells at this time. Once the re-sample data are available, Shaw will present the data to the BCT and a decision will be made at that time on whether to install the additional wells.

Tier II Training – The group briefly discussed the Tier II Training planned for November 6, 2002, in

Huntsville, Alabama.

Future Meetings (3-month look ahead) – BCT only on November 18 @ 8am; RAB meeting on November 18; Project Team meeting November 19 – 21 @ Ft. McClellan; Project Team meeting on December 11 – 12 (tentative); RAB meeting on January 13; Project Team meeting on January 14-15.

Meeting Reflections – Nearly everyone commented on how positive and productive the meeting was.

Status of Action Items

Action Item No.	Responsible Team Member	Due Date	Status	Action Item
02/2/3	Philip	Mar 02	Done	Report back to BCT on ADEM's position on the Pelham Range Water Supply issue.
02/7/1	Steve	July 02	SNR	Have Shaw risk assessment personnel contact EPA risk personnel prior to responding to EPA comments on revised IWWP.
02/7/2	Philip	Aug. 02	Done	Provide comments on revised IWWP.
02/7/6	Philip	Aug 02	Done	Report on the status of contacting the junkyard owners across from LF3
02/8/1	Lisa	Sep 02	SNR	Provide Doyle with copy of EPA's comments and concurrence letter on the previous IWWP.
02/8/2	Josh	Sep 02	Done	Coordinate Puls-Barcelona evaluation with hydrogeological subcommittee; report to BCT at September BCT meeting.
02/8/3	Jeanne	Sep 02	Done	Email September meeting attendees about conflict resolution workshop for Tier 1 on afternoon of September 18.
02/9/1	Dan	Oct 02	SNR	Send Spencer copy of ESS and letters from USATCES and DDESB on Eastern Bypass.
02/9/2	Josh	Oct 02	Done	Provide Army with a list of questions for the well/spring user survey.
02/9/3	Josh	Oct 02	Done	Provide Army/ADEM with purge water discharge plan for landfill #3 monitoring wells.
02/9/4	Philip	Oct 02	SNR	Send Ron a letter indicating discharge of filtered water to the ground is allowed for the landfill #3 monitoring wells.
02/9/5	Philip	Oct 02	SNR	Report back to Army on ADEM comments sent a month after ADEM concurrence letter on Ranges South of Range 25.
02/10/1	Jeanne	Oct 02	SNR	Put Bill Garland (USFWS) on BCT meeting minute distribution.

SNR=Status Next Report

ATTACHMENT E
FACILITATOR NOTES AND OBSERVATIONS

Meeting Summary

The BCT met on October 15-17, 2002, at Fort McClellan. The three core BCT members met together on the 15th, discussing process issues and the training session scheduled by Tier II for early November. On the 16th, I led a two-hour discussion of Berne's *Games People Play*, in which we made applications to communications among BCT project team members. We will continue that discussion in the November meeting, focusing on transactional analysis.

In the afternoon, the project team took an extended site visit to several ranges, led by Steve Moran. This proved to be a useful technique because the team was able to resolve issues on the ranges, in this second presentation of the findings. The team is making use of preliminary risk assessments for human health and the environment in order to determine if further action is warranted for a given site.

On the 17th, the team reviewed several National Guard sites, held a conference call with Shaw's risk assessor to discuss his conclusions about several parcels, and agreed to amendments to Shaw's proposed Work Plan for Lima Pond in the Pelham Range. Also, the groundwater subcommittee took just 30 minutes to agree on the number and placement of additional wells at Landfill #3, bringing back a recommendation the team promptly accepted (the issue had been held over from the September meeting in Orange Beach).

In general, this meeting was one of the most effective the BCT has held, with agreements and decisions about many parcels. Most notable for me were 1) the flexibility of the regulators, who made creative suggestions about several sites, and 2) the interest of Army and National Guard team members in ensuring that enough data would be collected so they could be confident in the characterizations. I sense an increasing commitment to work together in a partnering mode, so that the authority, values, and perspectives of all team members are honored. These are qualities of high performance that are well worth cultivating, and I'm pleased to emphasize them here.