



THE MEMPHIS DEPOT TENNESSEE

ADMINISTRATIVE RECORD COVER SHEET

AR File Number 98

MEETING MINUTES
Restoration Advisory Board
January 19, 1995

Defense Distribution Depot Memphis, Commander's Conference Room

The January Restoration Advisory Board Meeting was held on January 19, 1995, at the Defense Depot Memphis, Tennessee (DDMT) in the Commander's Conference Room. The attendance list is attached.

Ms. Kartman opened the meeting by welcoming the RAB members and members of the community and giving them an overview of the agenda for the meeting.

Old Business

Replacement of RAB Members--

The Co-chairs brought the issue regarding replacing RAB members to the table. Notification letters were sent out to Rev. Suggs and Ms. Prather informing them of the need to attend or send representatives to the meeting. Neither has attended a RAB meeting to date. Mr. Eugene Brayon was in attendance representing Rev. Suggs. Mr. Ulysses Truitt explained Rev. Suggs past absences and introduced Mr. Brayon as a possible candidate to replace Rev. Suggs and stated that a letter was being sent to the Depot to suggest this replacement as well. The RAB members agree that these two individuals need to be replaced on the board.

Additionally, there have been letters sent to both the city and county Mayor's offices regarding replacements for Ms. Helyn Keith and Mr. Reginald French on the board. They were asked to send representatives to the January meeting. As yet, there has been no response from either office, however, they will be contacted personally to address this issue.

The current attendance policy was reviewed. A notification letter will be sent out requesting attendance or representation at the next meeting. Three absences within one year will result in replacing the member with another individual.

The RAB agreed to vote for two replacements to sit on the board. At this time non-members were asked to leave the room. The RAB members were supplied with a copy of the applications from the original solicitation for members. The group was asked for nominations from the applicants. Mr. Eugene Brayon and Mr. Mondell Williams were nominated as replacements and Mr. John Garrison was nominated as an additional RAB member. The RAB members moved to accept the replacements and addition of these three individuals.

Other attendees were asked to re-enter the room and the three new RAB members were asked to be seated at the table. Ms. Kartman reminded all RAB members that if they were unable to attend a meeting or send a representative please call her, the hotline at (901)775-4569, or Sue Estes at (205) 880-1153.

In other business the RAB members were encouraged to get out and publicly communicate with the community so they know what efforts are being made at the Depot. Also discussed was the Public Hearing that was held in December. It was agreed that it is important to focus on agenda items at this type of meeting, however, the public should be given a forum in which they may bring topics of concern to them to the attention of the Depot and have their specific questions answered.

The Depot is willing to give presentations to small, community groups on specific issues. This is one way to get out into the community and address concerns on a one-on-one basis. If there are concerns you have that need to be addressed put them in writing or request to be placed on the agenda for the next meeting. Community members are also encouraged to submit questions or concerns to the Depot in writing so they may be addressed.

Ms. Hooks suggested a Town Hall Meeting would give the community an opportunity to voice their concerns. She tentatively has dates of February 9th and March 9th to hold meetings which would facilitate such a forum. The meeting in March may be at Alcy Elementary School which would be in the community surrounding the Depot. Ms. Kartman asked Ms. Hooks to work with Ms. Estes to coordinate participation.

Mr. Moore also reminded those in attendance about the three information repositories that house documents and information relevant to the restoration process at the Depot. This is another avenue to aid in educating the community.

Mr. Williams asked about how the employees at the Depot are informed of the process. Ms. Kartman stated that all Depot employees received a copy of the newsletter that went out as a mass mailing. It gave information about the restoration, the RAB, and the information repositories.

Ms. Hooks suggested that at public meetings the audience be informed up front that they will be given an opportunity at the end of the meeting to ask questions that may not appear on the formal agenda, otherwise the meeting will be held to only those issues that are on the meeting agenda.

Ms. Holley, a community member, also suggested having a meeting where community concerns can be brought to the attention of the Depot. She mentioned that health issues are probably of the most concern to the general public. These issues need to be discussed in a public forum that will allow questions to be raised.

The RAB will be provided with an updated address list of members at the next meeting. The environmental hotline number is (901)775-4569, if you have questions or concerns and cannot reach anyone please leave a message and your call will be returned as soon as possible.

New Business

Federal Facilities Agreement--

The agreement has been signed by TDEC and the Depot. It has been sent back to EPA for their signature. A final summary of this agreement will be distributed to the three information repositories. The agreement will aid the three groups in completing future restoration activities. Signing of the FFA will conclude a three year long process.

Project Update--

Mr. Novitzki updated the RAB on project status. The Interim Remedial Action comment period is complete. Responses are being prepared for comments. The estimated completion for a design is in February. In the next two months many of the Remedial Investigation documents will be out in Draft Final form.

Open Questions and Answers--

Mr. Williams asked "Nothing will stop this work from being done?" Even if the facility is closed, the clean up will continue until it is complete.

Mr. Truitt asked a question regarding the design for the ground water remedial action. "The design action is going to pursue the normal course, am I correct? And then it will go into formal IFB and pursue the normal route, there's no public exigency attached to it?" No, there is no public exigency. We are trying to pursue a contracting procedure that is going to be flexible. This will allow greater options for what will be done as the investigation begins.

Mr. Jones, a community member, stated he had difficulty in locating the information at the repositories. Ms. Kartman stated that Ms. Estes or Mr. Novitzki could aid in helping to locate the information.

Ms. Mills, a student from Memphis State, asked if the information currently being collected at the site will be provided to ATSDR. The contact at ATSDR has received all past documents and will continue to receive copies of future documents as they are produced.

Mr. Jones asked if the water is safe to drink. Mr. Truax of MLG&W, responded that the water is monitored and periodically tested throughout the year. At this time there is no indication that there is anything harmful in the public drinking supply.

Closing--

The next meeting will be held on February 16, 1995 at 6:00 p.m.

Once a meeting is agreed on with Ms. Hooks the RAB members will be notified as to the date, time and location.

The meeting was adjourned at 7:30 p.m.

Restoration Advisory Board Members

Ms. Christine Kartman	Defense Depot Memphis (Installation Co-Chair)
Mr. Larry Smith	Mid-South Peace and Justice Center
	(Community Co-Chair)
Mr. Jordan English	Tennessee Department of Environment and
	Conservation (TDEC)
Ms. Janet Hooks	Memphis City Council
Mr. Barry Moore for Carter Gray	Memphis/Shelby County Health Department
	(MSCHD)
Mr. Charles Truax for James Webb	Memphis Light, Gas and Water
Ms. Johnnie Mae Peters	Citizen Representative
Ms. Veronica Smith	Citizen Representative
Mr. Ulysses Truitt	Citizen Representative
Dr. Cleo Kirk	Shelby County Commission
Mr. Eugene Brayon	Citizen Representative
Mr. John L. Garrison	Citizen Representative
Mr. Mondell Williams	Coalition for Democratic Change

Others in Attendance

Mr. Frank Novitzki	Defense Depot Memphis
Mr. George Dunn	Defense Depot Memphis
Mr. John Romeo	U.S. Corps of Engineers
Mr. Mark Corey	CH2M Hill
Mr. Hunter Sartain	CH2M Hill
Ms. Sue Estes	ME3, L.L.C.
Ms. Kathy Brundage	ME3, L.L.C.
Ms. Lee Mills	Student University of Memphis
Ms. Rita Harris	Mid-South Peace and Justice Center
Ms. Pam Holley	Citizen
Mr. Gilliam Jarmon	Citizen
Mrs. Irish Jones	Citizen
Mr. Travis Jones	Citizen

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