



**THE MEMPHIS DEPOT
TENNESSEE**

**ADMINISTRATIVE RECORD
COVER SHEET**

AR File Number 85

MEETING MINUTES
Restoration Advisory Board
November 10, 1994
Defense Distribution Depot Memphis, Commander's Conference Room

The October Restoration Advisory Board (RAB) meeting was held on October 20, 1994, at the Defense Depot Memphis, Tennessee (DOMT) in the Commander's Conference Room. The Attendance list is attached.

Ms. Kartman opened the meeting by welcoming the RAB members and members of the community and giving them an overview of the agenda for the meeting.

Old Business

RAB Charter--

As discussed in the last meeting the RAB Charter needs to be signed by anyone who did not have the opportunity to sign it at the last meeting.

Attendance Letters--

As agreed on in the last meeting we sent letters to the Memphis City's Mayor's Office concerning Reginald French, and also to individuals Rev. Suggs and Mrs. Prather asking them to attend this meeting or to send a representative. However, at this time no response has been received from any of these individuals or the Mayor's Office. Ms. Keith stated that she would contact the Mayor's Office concerning Mr. French, Mr. Truitt said he would contact Rev. Suggs, and Mr. Smith said he would contact Mrs. Prather, so it was decided that at the next meeting a decision would be made on whether to elect new members for the board.

Other--

Ms. Blanks had some corrections to the September minutes and they were incorporated.

New Business

Health Assessment--Ms. Linda West and Dr. Gary Campbell from the Agency for Toxic Substance and Disease Registry (ATSDR)

Ms. West gave a presentation about ATSDR's role in the health assessment for the Depot. ATSDR is not a regulatory agency, they are mandated by Congress to do a health assessment on any NPL site. ATSDR's mission is to prevent or mitigate adverse health effects and diminished quality of life resulting from exposure to hazardous substances in the environment.

The Public Health Assessment (PHA) process includes the following steps:

1. Site scoping visit
2. Ranking of site
3. Second site visit
4. Gather/review data
5. Prepare PHA
6. First internal review
7. Initial release
8. Second internal review
9. Public comment period
10. Third internal review
11. Final release

The purpose of a Health Assessment is to characterize public health risks, evaluate health impacts: from past, current and future exposure, identify site-related health effects, identify environmental data gaps.

The Pathway Analysis (Exposure) is to help decide if exposure has occurred, the source of exposure, how the exposure occurred, and define the receptor population.

Sources of community health concerns can be identified through the Public Affairs Office, Community Relations Plan, meeting with government officials, meetings with local citizens or local officials, local media reports, letter, and phone calls. ATSDR will meet with citizens groups or review any documents that could assist with this evaluation.

ATSDR will take about three to four months to evaluate all of the information and will provide their results to the community.

Ms. West agreed to answer some questions from the RAB members:

Will ATSDR look at the past as well as future concerns of the community? ATSDR will interview local community members about their concerns about the past, present, and future.

Will ATSDR look at past death rates in the community? ATSDR will consider looking at death records if they feel there is a need, however; it is very difficult to determine exposure based on these types of records. They will discuss this type of data with local or state health officials.

How will data about health-assessment be given to the public? Ms. West suggested that she would be happy to supply information for the newsletter or participate in a community meeting regarding results of the study.

Project Update

Federal Facility Agreement (FFA) --

DLA has signed the Notice of Intent (NOI) to execute the FFA. At this time EPA is reviewing this document and should be signing it in the future. After the NOI is signed the comment period on the document will begin and we will have a public meeting to discuss the document. We are expecting to have this meeting in the first few weeks of December and we would like each of the RAB members to attend the meeting and comment on the document.

Early Removal Activities--

The Depot is still in the process of completing their Interim Remedial Action for contaminated water beneath Dunn Field until a permanent remedial action is identified. The target date for completion is 8 November 1994 and the proposed comment period will be until 9 December 1994.

At this time Ms. Kartman thanked everyone for attending the meeting and invited the community members to attend any of the meetings in the future. She also encouraged all of the community members to return their requests to be added to the mailing list at the Depot.

The meeting was adjourned at 8:15 p.m.

ATTENDANCE LIST

RAB MEMBERS

Christine Kartman	Defense Depot Memphis (Facility Co-Chair)
Larry Smith	Community Co-Chair
Martha Berry	Environmental Protection Agency
Ulysses Truitt	Citizen Representative
Veronica Smith	Citizen Representative
Eustace McKissack for Willile Mae Willett	Citizen Representative
Johnnie Mae Peters	Citizen Representative
Karen Blanks	Citizen Representative
Janet Hooks	Memphis City Council
Carter S. Gray	Memphis/Shelby County Health Department
James Webb	Memphis Light, Gas and Water Company
Helyn Keith	Shelby County Mayor's Office
Jordan English	Tennessee Department of Environment and Conservation
Mondale Williams for Dr. Cleo Kirk	Shelby County Board of Commissioners

OTHERS IN ATTENDANCE

Linda West	ATSDR
Dr. Gary Campbell	ATSDR
Frank Novitzki	Defense Depot Memphis
George Dunn	Defense Depot Memphis
Denise Cooper	Defense Depot Memphis
John Romeo	U.S. Army Corps of Engineers
Julett Denton	U.S. Army Corps of Engineers
Mark Corey	CH2M Hill
Rob Lorey	CH2M Hill
Bob Blanz	CH2M Hill
Barry Moore	Memphis/Shelby County Health Department
Sue Estes	Earth Tech
John L. Garrison	Citizen
Russell Ray ANDerson	Citizen
Reginald Bryant	Citizen
E. Leigh Mills	Citizen
Ralph Hillard	Citizen
Lawrence Straughter	Citizen
David R. Huggins	Citizen
Mitchell Horton	Citizen
Charles PAtterson	Citizen
Pamela Holley	Citizen
Gloria Hudson	Citizen
Conquista Hudson	Citizen
Sabrina Woods	Citizen

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