



# THE MEMPHIS DEPOT TENNESSEE

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## ADMINISTRATIVE RECORD COVER SHEET

AR File Number 85

MEETING MINUTES  
Restoration Advisory Board  
November 10, 1994  
Defense Distribution Depot Memphis, Commander's Conference Room

The October Restoration Advisory Board (RAB) meeting was held on October 20, 1994, at the Defense Depot Memphis, Tennessee (DDMT) in the Commander's Conference Room. The Attendance list is attached.

Ms. Kartman opened the meeting by welcoming the RAB members and members of the community and giving them an overview of the agenda for the meeting.

Old Business

RAB Charter--

As discussed in the last meeting the RAB Charter needs to be signed by anyone who did not have the opportunity to sign it at the last meeting.

Attendance Letters--

As agreed on in the last meeting we sent letters to the Memphis City's Mayors Office concerning Reginald French, and also to individuals Rev. Suggs and Mrs. Prather asking them to attend this meeting or to send a representative. However, at this time no response has been received from any of these individuals or the Mayor's Office. Ms. Keith stated that she would contact the Mayor's Office concerning Mr. French, Mr. Truitt said he would contact Rev. Suggs, and Mr. Smith said he would contact Mrs. Prather, so it was decided that at the next meeting a decision would be made on whether to elect new members for the board.

Other--

Ms. Blanks had some corrections to the September minutes and they were incorporated.

New Business

Health Assessment--Ms. Linda West and Dr. Gary Campbell from the Agency for Toxic Substance and Disease Registry (ATSDR)

Ms. West gave a presentation about ATSDR's role in the health assessment for the Depot. ATSDR is not a regulatory agency, they are mandated by Congress to do a health assessment on any NPL site. ATSDR's mission is to prevent or mitigate adverse health effects and diminished quality of life resulting from exposure to hazardous substances in the environment.

The Public Health Assessment (PHA) process includes the following steps:

- |                          |                           |
|--------------------------|---------------------------|
| 1. Site scoping visit    | 7. Initial release        |
| 2. Ranking of site       | 8. Second internal review |
| 3. Second site visit     | 9. Public comment period  |
| 4. Gather/review data    | 10. Third internal review |
| 5. Prepare PHA           | 11. Final release         |
| 6. First internal review |                           |

The purpose of a Health Assessment is to characterize public health risks, evaluate health impacts: from past, current and future exposure, identify site-related health effects, identify environmental data gaps.

The Pathway Analysis (Exposure) is to help decide if exposure has occurred, the source of exposure, how the exposure occurred, and define the receptor population.

Sources of community health concerns can be identified through the Public Affairs Office, Community Relations Plan, meeting with government officials, meetings with local citizens or local officials, local media reports, letter, and phone calls. ATSDR will meet with citizens groups or review any documents that could assist with this evaluation.

ATSDR will take about three to four months to evaluate all of the information and will provide their results to the community.

Ms. West agreed to answer some questions from the RAB members:

Will ATSDR look at the past as well as future concerns of the community? ATSDR will interview local community members about their concerns about the past, present, and future.

Will ATSDR look at past death rates in the community? ATSDR will consider looking at death records if they feel there is a need, however; it is very difficult to determine exposure based on these types of records. They will discuss this type of data with local or state health officials.

How will data about health-assessment be given to the public? Ms. West suggested that she would be happy to supply information for the newsletter or participate in a community meeting regarding results of the study.

#### Project Update

#### Federal Facility Agreement (FFA)--

DLA has signed the Notice of Intent (NOI) to execute the FFA. At this time EPA is reviewing this document and should be signing it in the future. After the NOI is signed the comment period on the document will begin and we will have a public meeting to discuss the document. We are expecting to have this meeting in the first few weeks of December and we would like each of the RAB members to attend the meeting and comment on the document.

#### Early Removal Activities--

The Depot is still in the process of completing their Interim Remedial Action for contaminated water beneath Dunn Field until a permanent remedial action is identified. The target date for completion is 8 November 1994 and the proposed comment period will be until 9 December 1994.

At this time Ms. Kartman thanked everyone for attending the meeting and invited the community members to attend any of the meetings in the future. She also encouraged all of the community members to return their requests to be added to the mailing list at the Depot.

The meeting was adjourned at 8:15 p.m.

### RAB MEMBERS

Mondale Williams for  
Dr. Cleo Kirk

Citizen Representative  
Citizen Representative  
Citizen Representative  
Memphis City Council  
Memphis/Shelby County Health Department  
Memphis Light, Gas and Water Company  
Shelby County Mayor's Office  
Tennessee Department of Environment and  
Conservation

Shelby County Board of Commissioners

Linda West  
Dr. Gary Campbell  
Frank Novitzki  
George Dunn  
Denise Cooper  
John Romeo  
Julett Denton  
Mark Corey  
Rob Lorey  
Bob Blanz  
Barry Moore  
Sue Estes  
John L. Garrison  
Russell Ray Anderson  
Reginald Bryant  
E. Leigh Mills  
Ralph Hillard  
Lawrence Straughter  
David R. Huggins  
Mitchell Horton  
Charles Patterson  
Pamela Holley  
Gloria Hudson  
Conquista Hudson  
Sabrina Woods

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