



THE MEMPHIS DEPOT TENNESSEE

ADMINISTRATIVE RECORD COVER SHEET

AR File Number 61

MEETING MINUTES
Technical Review Committee
April 21, 1994, 9:00 am
Defense Depot Memphis, Tennessee Commander's Conference Room

The second community relations Technical Review Committee (TRC) meeting was held on April 21, 1994, at the Defense Depot Memphis Tennessee (DDMT) in the Commander's Conference Room at 2163 Airways Boulevard, Memphis, Tennessee. The following people were in attendance:

Technical Review Committee Members

Ms. Christine Kartman	Defense Depot Memphis (Chairperson)
Ms. Allison Drew	Environmental Protection Agency
Mr. Jim Morrison	Tennessee Department of Environment and Conservation (TDEC)
Mr. Carter Gray	Memphis/Shelby County Health Department
Ms. Janet Hooks	Memphis City Council
Ms. Helyn Keith	Shelby County Mayor's Office
Dr. Cleo Kirk	Shelby County Board of Commissioners
Mr. Larry Smith	Mid-South Peace and Justice Center
Ms. Bridgette Adkins	Memphis City Mayor's Office
Mr. James Webb	Memphis Light, Gas, and Water Company

Technical Review Committee Members Not in Attendance

Mr. Julian Bolton	Shelby County Board of Commissioners
Ms. Barbara Sonnenburg	Memphis City Council

Others in Attendance

Col. C. Michael Rust, USA	Commander, Defense Depot Memphis
Mr. George Dunn	Defense Depot Memphis
Mr. Frank Novitzki	Defense Depot Memphis
Ms. Denise Cooper	Defense Depot Memphis
Mr. Mike Dobbs	Defense Distribution Region East
Mr. John Romeo	U.S. Army Corps of Engineers
Mr. Scott Bradley	U.S. Army Corps of Engineers
Ms. Julett Denton	U.S. Army Corps of Engineers
Mr. Rob Lorey	CH2M Hill
Mr. Mark Corey	CH2M Hill
Mr. Mike Harris	CH2M Hill
Ms. Sue Estes	The Earth Technology Corporation
Ms. Kathy Brundage	The Earth Technology Corporation

A brief welcome was given by Col. Rust. Ms. Kartman introduced the Depot staff, the Corps and contractors and then asked each TRC committee member to introduce themselves. Ms. Bridgette Adkins was representing Mr. Reginald French, Mr. Jim Morrison will be replacing Mr.

Jordan English as the representative for TDEC, and Mr. James Webb was introduced as a new member of the committee.

Ms. Kartman asked the members about their suggestions for adding Dr. John Smith of University of Memphis to the committee. Several members voiced a concern about the possible conflict of interest due to Dr. Smith's involvement on the Groundwater Quality Control Board. Dr. John Anderson's name was given as a possible alternate member rather than Dr. Smith.

Other possible new members brought to the table were Ms. Susan Hudson from USGS (Regional Representative) and Dr. Charles Camp, an instructor for the University of Memphis (locally). It was suggested that these individuals be contacted to serve as advisors to the TRC rather than serving as members of the committee.

Ms. Kartman introduced Mr. John Romeo with the U.S. Army Corps of Engineers. Mr. Romeo gave a brief introduction of the Corps role as a contractor for the Depot's restoration efforts and then introduced Mr. Mark Corey with CH2M Hill.

Mr. Corey gave a presentation of past, present, and future restoration efforts at the facility. The presentation included a description of the area and facility. A discussion of the steps involved in Risk Assessment and a history of activities (timeline) were also included.

The TRC members were given the opportunity to ask questions of Mr. Corey regarding his presentation. Members asked for clarification of well sites and contamination areas, as well as direction of water flow from contamination sites to area water supplies. Questions were also asked concerning any possible health studies that were being done. The committee was informed that the State of Tennessee Health Department had been asked to collect information regarding health problems in the area.

Ms. Kartman asked the committee members to sign the final charter for the TRC during the break.

Following a brief break, Mr. Novitzki gave a summary of the Community Relations Plan (CRP).

The Citizen Review Group (CRG) nominations were discussed. Mr. Smith suggested that the TRC members should have been notified before the applications and advertisements went out to the public. He asked that the deadline for accepting nominations be extended to May 25th to allow additional nominations to be made. The committee agreed to extend this deadline and re-run the advertisements in the local newspapers.

Ideas for the selection criteria for CRG members that were suggested included the following:

- Members should be widely representative (groups, concerns, etc.).
- Members should be willing to commit the time needed to be involved in the CRG. Individuals should be aware that if they are not able to be involved they will be replaced.
- Local, affected individuals who are area residents should be given the first opportunity and consideration to be involved.

- Members should have concerns and input relevant to the Depot.
- The number of applications will help in determining a number of members to sit on the committee. All interested groups should be represented.
- The TRC should review the purpose of the CRG in considering the individuals to place in this group.

The TRC members will be provided with copies of all the applications that are received. Each member will rank the applicants as they feel they should be considered. An area map will be devised to show the areas from which applications have been received to account for all parties that may have an interest in being involved.

Ms. Drew asked about the TRC's review of the workplans that were produced by the Corps. These documents will be placed in the information repositories for review. The TRC members will be provided with a summary of these workplans.

Mr. Gray asked that the Health Department also be established as an information repository.

The TRC needs to be updated on what is stored at the Depot. Final work schedules for the Site Management Plan need to be provided to the TRC.

The next TRC meeting will be held on June 16th at 9:00am. ATSDR will be contacted to see if they can provide information about the health studies they are doing. They may be asked to give a presentation at a future TRC meeting if they have information that is relevant. Possibly Ms. Bonnie Basher of the State Health Department may also be asked to attend.

Corrections to the distribution list in the CRP that need to be made:

- Page 8-3, Bill Davis needs to be changed to Jerome Rubin. Mr. Rubin has a new address.
- John Sherman should be replaced by Alan Jones; the word Coalition should be Council.

The meeting was adjourned at 11:25 am.

FINAL PAGE

ADMINISTRATIVE RECORD

FINAL PAGE

FINAL PAGE

ADMINISTRATIVE RECORD

FINAL PAGE