



THE MEMPHIS DEPOT TENNESSEE

ADMINISTRATIVE RECORD COVER SHEET

AR File Number 461



DEFENSE LOGISTICS AGENCY
DEFENSE DEPOT SUSQUEHANNA, PENNSYLVANIA
MEMPHIS DEPOT CARETAKER DIVISION
2163 AIRWAYS BOULEVARD
MEMPHIS, TENNESSEE 38114-5210

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File: 190.200.000
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IN REPLY
REFER TO

DDSP-F

April 25, 2000

Dear Neighbor:

Sorry we missed you today. As part of our community relations program, we are going door-to-door throughout the neighborhood to deliver this emergency notification sheet.

The purpose of this sheet is to keep you informed as part of our Chemical Warfare Materiel (CWM) Removal Program at Dunn Field. As you know, we are about to begin the CWM removal that is scheduled to last until August. If you would like more information about this project, or about the Depot in general, please contact me at 544-0611, our Community Relations Specialist, Ms. Alma Black Moore at 544-0613, or the On-Site Coordinator, Mr. Clyde Hunt at 544-3115.

We have several opportunities for the community to be informed about our program. We have weekly briefings at Dunn Field every Wednesday at 10 A.M. just inside the gate off of Dunn road. The program is also discussed at our monthly Restoration Advisory Board Meetings (next meeting May 18). Updates are provided in our bi-monthly newsletter, the "Environews." Lastly, information about the project will be available on our web page at www.ddc.dla.mil/memphis.

Again, sorry we missed you and I look forward to discussing this project with you if you have any questions.

Sincerely,

SHAWN PHILLIPS
Base Environmental Coordinator

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Chemical Warfare Materiel (CWM) Removal Action

EMERGENCY INFORMATION

**For use during the Removal Action
April - July 2000**

- Safety procedures and vapor containment systems are in place to protect the surrounding community during the removal project.
- The likelihood of an emergency that could affect the community is very small.
- It is safe for the community to continue normal activities during the removal project.
- The appropriate emergency response agencies are involved with the project.

IN THE EVENT OF AN EMERGENCY AT DUNN FIELD

- Air horns will sound from Dunn Field (4 consecutive fifteen second bursts).
- Take shelter in your home.
- Follow the instructions in the attached local emergency shelter-in-place plan.
- Turn the television or radio to a local station and listen for information.
- The outdoor warning siren (tornado siren) will sound in this area until the emergency is over.
- If evacuation becomes necessary, the Emergency Management Agency and the Memphis Fire Department will direct and assist you to a place of safety.
- The emergency department of Regional Medical Center at 66 N. Pauline is prepared to treat injuries.

**In the case of any emergency,
Dial 911**

For more information, call 544-0613

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