



THE MEMPHIS DEPOT TENNESSEE

ADMINISTRATIVE RECORD COVER SHEET

AR File Number 367

**MINUTES OF THE JUNE 26, 1998 CONFERENCE CALL FOR THE MEMPHIS
HEALTH EDUCATION AND PROMOTION SUBGROUP**

NOTE: This is intended to be a summary of the key points discussed during the call. This is NOT a detailed account of each of the members' comments. Comments &/or corrections are welcome.

The call was initiated from ATSDR in Atlanta, GA on June 26, 1998 at approximately 1:10 PM.

Persons participating on the conference call were:

Joe Maloney, ATSDR
Sandra Coulberson, ATSDR
Theresa NoSmith, ATSDR
Sandra Lopez, ATSDR
Coleman Thompson, Pyramid Recovery Center, Memphis TN
Sharrya Wheeler, Memphis Shelby County Health Department (MSCHD)
Karen Roof, National Association Of City & County Health Officials (NACCHO)
Terry Flynn, Memphis Defense Depot

After introductions, the group was asked what their expectations were of this subgroup, and what we could reasonably accomplish. Mr. Coleman expressed interest in prevention measures. Ms. Wheeler was interested in soliciting public participation through the resources of neighborhood organizations. Mr. Maloney stated that health education activities may be more clearly defined after community members have had a chance to review the draft reports of the Site Review & Update (SRU) and the cancer study.

There was considerable discussion concerning the Community Involvement (CI) Plan being developed by the Depot under the direction of Mr. Flynn. Mr. Flynn noted that although some of the information in the CI plan may be useful to this subgroup, the intent of the document is a long-term strategic plan developed for the Depot. Mr. Flynn stated that his staff has compiled an extensive mailing list that is available to the subgroup. Ms. Wheeler was on maternity leave at the time of the conference call. Upon her return she will be working on the needs assessment. It is not clear at this time that the MSCHD will be applying for implementation funding.

The question was raised when the draft reports of the SRU and cancer study would be available. Both drafts are scheduled to be completed by July 31. The drafts will then be distributed to members of their respective subgroups for review and comment. The second draft will then be available for public comment by September 1998, which is when the 2nd meeting of the Greater Memphis Area Environmental Justice Work Group Meeting is tentatively scheduled.

At the conclusion of the call, Mr. Maloney again asked the group their thoughts regarding goals and objectives of the subgroup. There was a general consensus that one of the goals would be to develop clear messages that could be effectively communicated to the public. Mr. Maloney requested any additional recommendations he forwarded to him and he will distribute to other members of the subgroup. It was suggested that the next conference call be held in late July.

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