

**SITE MANAGEMENT TEAM MONTHLY CALL SUMMARY  
FORMER DEFENSE DEPOT MEMPHIS, TENNESSEE  
MARCH 11, 2025  
11:00 EDT**

Army, Base Realignment and Closure Division (DAIN-ISE): Jay Foster  
CALIBRE BEC: Bill Millar

U.S. EPA, Region 4 RPM: Fernando Martinez Torres; Support: Shannon Berg, James Ferreira (absent), Kevin Koporec (absent)

TDEC Division of Remediation, RPM: Jamie Woods

USACE, Mobile: Chase Carter (absent), Melissa Shirley

Koman Government Solutions: Brett Anchukaitis

TechLaw: Mac McRae

HDR EOC: Tom Holmes, Clay Mokri, Nancy Jepsen

**GENERAL**

Mr. Millar began the meeting by announcing that there would be a kickoff meeting for the PFAS Remedial Investigation (RI) at the end of the week. He asked Mr. Woods and Mr. Martinez Torres to check their email inboxes for the proposed meeting times and reply accordingly.

Mr. Millar said he had received an email from Mr. Martinez Torres regarding Table 11, the schedule of primary and secondary documents, from the 2025 Site Management Plan (SMP). He said dates were added to the table for the Revised Proposed Plan (RPP) and the Record of Decision (ROD). Mr. Holmes noted he had been informed on February 25 that Mr. Martinez Torres was going to review the schedule, but his email sent prior to the call only changed the FFS submittal date to April 1. Mr. Holmes acknowledged that was a more probable date than the March 14 date shown in Table 11. Mr. Holmes said the FFS is progressing and the remaining task is to incorporate data from the October 2024 long-term monitoring (LTM) event as requested by EPA during the February meeting.

Mr. Martinez Torres said his goal is to allow modifications of the dates in Table 11 ahead of formal approval of the SMP. He asked that the dates in Table 11 be finalized by next week, though he cautioned that a government shutdown may affect the dates.

Mr. Holmes asked for clarification as to whether the date of the FFS could be changed beyond April 1. Mr. Martinez Torres answered no, April 1 would be the latest date for the FFS. Mr. Holmes said a later date might be necessary in order to incorporate the October LTM data into the FFS. Mr. Martinez Torres said he could not guarantee that EPA management would grant an extension past April 1.

Mr. Holmes said the Army might request a 20-day extension, which is allowed under the Federal Facilities Agreement (FFA). Mr. Martinez Torres said the April 1 date is already 14 days past the original date of March 14, and asked that the team do its best to meet the April 1 date.

Mr. Millar said that new revisions to the FFS were requested at the previous Site Management Team (SMT) meeting on February 11. He said many of those changes have been implemented but there is still an extensive amount of data from the October sampling event to incorporate. Mr. Millar stated that a redline/strikeout version of the FFS is ready that contains the new language agreed upon during the February 11 meeting. He asked if Mr. Martinez Torres would wish to review that version while waiting for the October data to be incorporated.

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Mr. Martinez Torres said he would be willing to present an extension request or other explanation for a deadline change to EPA management, but he could guarantee only an extension to April 1.

**MAIN INSTALLATION (MI)**

No current remedial action at the MI.

**Focused Feasibility Study (FFS)/Revised Proposed Plan (RPP)**

Mr. Mokri noted the FFS is in progress.

**Decision Document**

Mr. Mokri stated that the Revised Proposed Plan (RPP) and Record of Decision Amendment (AROD) are on hold pending resolution of the FFS.

**Sampling and Risk Screening**

Sampling results of the PCP Dip Vat have been received, validated, and the report is in progress.

**Vapor Intrusion (VI) Study**

Mr. Mokri said the VI Study report is mostly complete, with the risk assessment portion being in progress.

**Dunn Field**

**Remedial Action**

Mr. Anchukaitis said visual inspections are occurring monthly as usual. He said Trinity continues to support HDR with mowing as needed prior to sampling events.

**Dunn Field West (DFW)**

**DFW VI Study**

Mr. Mokri said the second round of soil vapor samples were collected in January. The results have been received and validated. He said the volatile organic compounds (VOCs) detected in offsite vapor monitoring points (VMPs) were less than residential vapor intrusion screening levels (VISLs). The report is being finalized.

**DFW Soil Investigation**

Mr. Mokri said the investigation report was submitted to EPA and TDEC on February 28. No review is required for this report. The information contained within the report will be included in the Explanation of Significant Differences (ESD).

**Decision Document**

The Draft DFW ESD is in progress. Mr. Mokri said information from the VI Study and Soil Investigation is being included as are cost estimates for the remedy.

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**LONG TERM MONITORING (LTM)**

Mr. Mokri said the 2024 Annual LTM report is in progress. An extension request for the draft submittal has been approved by EPA and TDEC. The new due date is April 29.

He said the first semi-annual sampling event for 2025 is scheduled for April 2 through 11.

**OTHER ISSUES**

Annual Site Inspection: The 2024 Annual Site Inspection, Rev 0 was submitted to EPA and TDEC on August 13. TDEC approved the report on December 18. Army submitted a response to the latest EPA comments on February 20. Mr. Martinez Torres said EPA will send an approval letter or comments by end of day March 13.

Mr. Mokri said the 2025 Annual Site Inspection is scheduled for May.

Community Involvement: No calls were received in February.

2025 Site Management Plan (SMP): Mr. Mokri said the Draft Final SMP was submitted on February 7. On February 25, EPA requested to look at the schedule. As discussed earlier in this meeting, the EPA requested an updated schedule to be submitted next week. Mr. Mokri said once the schedule is approved, the SMP can be finalized.

Administrative Record/Information Repository (AR/IR): Mr. Mokri said the update is in progress.

PFAS: As discussed earlier in the meeting, a kickoff meeting for the PFAS RI will occur later this week.

Mr. Martinez Torres offered Mr. Foster and Mr. Woods an opportunity to discuss the FFS and schedules in a separate meeting next week, apart from the rest of the SMT. Mr. Woods said he was amenable and to let him know what time. Mr. Foster said he would query the team next week for updates about the April 1 suspense date and then contact Mr. Martinez Torres to schedule a meeting date and time.

**DOCUMENT AND ACTION ITEM TRACKING**

<b>Upcoming Target Dates (T) and Deadlines (D)</b>	<b>Due Date</b>	
	<b>2024 SMP</b>	<b>2025 SMP</b>
Draft Final 2025 Site Management Plan	5/13/2024-D	1/21/2025-D
Draft MI VI Study Report	12/8/2024-T	4/20/2025-T
Draft 2024 Long-Term Monitoring Report	2/27/2025-T	2/28/2025-T
Draft Dunn Field West VI Study Report	12/25/2024-T	6/13/2025-T
Draft DFW ESD	6/28/2024-D	5/18/2025-D

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**Prioritized List of Documents for Regulatory Review**

**Reports**

- Draft Final 2025 SMP. Submitted to EPA on 1/22.

**Responses to Comments (RTCs)**

- Draft 2024 Annual Site Inspection Report RTCs. Submitted to EPA on 2/20.

**Documents Requiring Army Revision or Responses to Agency Comments.**

- Focused Feasibility Study Report

**UPCOMING FIELDWORK**

Contractor	Activity	Dates
HDR	April 2025 LTM	April 2–11, 2025

The next meeting of the SMT will occur via Microsoft Teams on Tuesday, April 8, 2025, at 11:00 am EDT, 10:00 am CDT, and 8:00 PDT.