



THE MEMPHIS DEPOT TENNESSEE

ADMINISTRATIVE RECORD COVER SHEET

AR File Number 146

MEETING SUMMARY

BRAC Cleanup Team (BCT) Meeting

ATTENDEES: Christine Kartman/DDMT Mark Corey/CH2M HILL
Harold Roach/DDMT Sue Estes/ME3
Denise Cooper/DDMT Jordan English/TDEC
Ursula Jones/DDMT Dan Spariosu/EPA
Cheryl Blas/DDMT Kurt Braun/CESAM
Mike Dobbs/DDRE Ellis Pope/CESAM
Julian Savage/CEHNC Jeff Waugh/AEC

COPIES: Ernest White/CEHNC Leslie Shannon/CH2M HILL/MGM
Julett Denton/CEHNC Greg Underberg/CH2M HILL/ORO
Scott Bradley/CEHNC Randy Underwood/CH2M HILL/WDC
John Romeo/CEHNC Hunter Sartain/CH2M HILL/MGM
Mike Harris/CH2M HILL/ATL Tom Warren/Woodward Clyde
Mark Nielsen/CH2M HILL/ATL Carter Gray/Memphis and Shelby
County Health Department

FROM: Mark Corey/CH2M HILL/MGM *MWC*

DATE: January 24, 1996

This memorandum provides a summary of the BCT Meeting held on January 19, 1996, at 8:00 a.m. at the Defense Distribution Depot, Memphis (DDMT). Action items and a summary of the meeting are given below. Attendees are requested to review this meeting summary and provide any comments to Mark Corey/CH2M HILL by Friday, February 2.

Action Items

1. Dan Spariosu/EPA Region IV will give a presentation of the BRAC process at the February Restoration Advisory Board (RAB) meeting.
2. Mark Corey/CH2M HILL will prepare a meeting summary (this summary) and attach a draft agenda for the next BCT meeting (see attached).
3. Jeff Waugh/AEC will send the three books from the BRAC conference in Atlanta to Christine Kartman/DDMT. Christine will forward them to Jordan English/TDEC.
4. Christine Kartman/DDMT will provide a list of potential contaminants for each of the parcel areas for the next BCT meeting.
5. CH2M HILL will postpone work on the initial five early removal (ER) sites. Mark Corey will prepare a brief summary of the initial five sites, including cost estimates. CH2M HILL will continue preparation of proposed cleanup standards, including an evaluation of background sampling results, risk-based screening criteria (EPA Region III RBCs), and applicable or relevant and appropriate requirements (ARARs).

6. Mark Corey will provide an original set of color slides from the January RAB Meeting to Christine Kartman by February 8. Christine will make 50 sets of color slides for the RAB meeting on February 15.
7. Greg Underberg/CH2M HILL and Jordan English/TDEC will discuss several groundwater investigation issues. These issues include continuity of the confining clay layer and the need to penetrate the feriginous sand to verify that the clay exists at each location.
8. Jeff Waugh/AEC will call an Army point of contact (POC) with the Agency for Toxic Substances and Disease Registry (ATSDR) to get their support for public meetings and revisions to the public health assessment.

Introductions

Name	Agency	Role
Christine Kartman*	DDMT	Chief, Environmental Protection and Safety Office and BCT Chairperson
Harold Roach	DDMT	Installation Restoration Program (IRP) Project Manager
Denise Cooper	DDMT	Environmental Assistant, IRP and Environmental Compliance Programs
Ursula Jones	DDMT	Environmental Compliance Manager
Cheryl Blas	DDMT	Safety and Health Manager
Mike Dobbs	DDRE	Defense Distribution Region East (DDMT Headquarters POC)
Julian Savage	CEHNC	IRP Project Manager
Mark Corey	CH2M HILL	IRP Project Manager
Sue Estes	ME3	Community Relations
Jordan English*	TDEC	TDEC Representative
Dan Spariosu*	EPA Region IV	EPA Representative
Kurt Braun	CESAM	COE Integrator for DDMT, Manage BRAC Contractor, and Oversee Construction Projects
Ellis Pope	CESAM	NEPA Documentation for DDMT

* Indicates voting member of the BCT.

Environmental Baseline Study (EBS)

Woodward Clyde is preparing the EBS. The Local Reuse Authority (LRA) has identified the need to do a walk-through and sampling at 100 percent of the warehouses. Woodward Clyde's scope only included a walk-through of 10 percent of the warehouses. Also, Woodward Clyde needs to participate in monthly meetings and conference calls.

The LRA needs the EBS to be the equivalent of a Phase I Environmental Assessment. DDMT has requested \$600,000 for FY 96, but there is currently no BRAC funding.

The Army is concerned about potential future environmental liability after property transfer. Army attorneys will review the EBS.

DDMT wants to clean up the property before lease or transfer. DDMT does not want to lease the property for activities such as petroleum, oil, and lubricants (POL) storage in a graveled area that might result in further contamination.

ATSDR Public Health Assessment

ATSDR prepared a Public Health Assessment in October 1995 that indicated that there are no completed exposure pathways for the general public at offsite areas. However, sampling in drainage ditches was performed in October 1995 and indicates that there is a potential for exposure in the ditches. The ATSDR report needs to be revised to incorporate these findings.

ATSDR has declined to attend the Town Hall meeting being called by Ms. Janet Hooks, City Councilwoman. Jeff Waugh/AEC indicated that DoD provides funding to ATSDR. Jeff will call an Army contact with ATSDR to get their support.

Environmental Concerns

DDMT provided maps of areas of environmental concern and a prioritized list of property parcels (see attached). DDMT will provide a list of contaminants at each area at the next BCT meeting.

Groundwater Interim Remedial Action (IRA) Record of Decision (ROD)

The Groundwater IRA is the first priority for DDMT. Design of the IRA will begin after data have been evaluated from the groundwater investigation that is currently underway. The design must be completed by August 1, 1996, to make use of year-end funding that may be available.

The Draft Final ROD was distributed. A comments response submittal was sent to DDMT and CEHNC on January 10, 1996. DDMT needs to transmit the comments response package to EPA and TDEC. A submittal letter from DDMT to EPA and TDEC is also needed. Jeff Waugh/AEC needs the risk assessment and backup documents explaining why we are performing the IRA. DDMT will provide these documents.

Early Removal

A decision was made for CH2M HILL to postpone the work on the initial five ER sites. These five sites are a low priority relative to the top priority sites identified by the LRA.

CH2M HILL will prepare a brief summary, including estimated funding needs, for the next BCT meeting. Also, CH2M HILL will review the prioritized parcels to see how the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) can be integrated with the BRAC needs.

Partnering Update

Attendees were asked to rate the partnering effort over the past month using the rating forms that were distributed in the meeting. Last month, immediately after the partnering session, the results ranged from 3 to 5, with one member giving all categories a 3, another giving all a 5, and everyone else somewhere in between. A comment was made that we have slipped some in the past month. Christine suggested that we do a team building session as a small group.

A tabulation of last month's and this month's evaluations is attached. This month, the evaluations ranged from 2 to 5.

Next Month's Meeting

The itinerary for next month's meeting is as follows:

- Thursday, February 8—Final RAB Meeting Materials due to DDMT
- Thursday, February 15—Pre RAB Meeting, 9 to 11 a.m.
- Thursday, February 15—RAB Meeting, 6 p.m.
- Friday, February 16—BCT Meeting, 8 to 11 a.m.

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