

**SITE MANAGEMENT TEAM MONTHLY CALL SUMMARY**  
**FORMER DEFENSE DEPOT MEMPHIS, TENNESSEE**  
**11 December 2018**  
**10:30 EDT**

**LOCATION:** Conference Call

**ATTENDEES:**

Army, Base Realignment and Closure Division (DAIM-ODB) – Jay Foster (absent)

CALIBRE BEC – Joan Hutton

USACE: Mobile – Bill Woodall (absent); Melissa Shirley; Laura Roebuck

TDEC Division of Remediation, DDMT Project Manager – Jamie Woods

U.S. EPA, Region 4, DDMT Project Manager – Diedre Lloyd (absent)

HDR EOC – Tom Holmes

Trinity – Todd Calhoun

Meeting began by introducing and welcoming Ms. Shirley of USACE, Mobile District to the project team. Ms. Shirley has a deep background in environmental remediation, including projects in Tennessee, and the team will benefit from her strengths.

Ms. Hutton asked for an overview of team members' work schedules over the holidays. All team members expect to be on vacation on 24 and 25 December and on 1 January with additional time as follows:

Mr. Woods: December 24–25, 31; January 1

Ms. Roebuck: December 13–26; January 1

Ms. Shirley: December 17–18, 24–25, 31; January 1

Ms. Hutton: December 24–28; January 1

Mr. Calhoun: December 24–31; January 1–2

Mr. Holmes: December 24–25, 31; January 1

**MAIN INSTALLATION (MI)**

**Remedial Action** - No current remedial action

**Supplemental Remedial Investigation (SRI)/Focused Feasibility Study (FFS)**

Mr. Holmes stated the Phase 3, Rev 0 report was submitted for review on 3 December. He noted that the flow direction on most plumes is toward the sink in the south-central MI and not toward the window. Only the North-Central plume and an area of groundwater contamination near MW-107 migrate toward the window. The report also includes recommended Phase 4 well locations, specifically eight Fluvial Aquifer (FAQ) wells and one Intermediate Aquifer (IAQ) well; all are located on the MI. The off-site Phase 3 wells will be installed with the Phase 4 wells; access agreements are now in place for four of the five locations, and the fifth agreement is in progress.

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Ms. Hutton stated that the Kellogg agreement was signed and dispensation was granted to use the draft Belz agreement as submitted in 2016. The Belz agreement is currently under review by the Belz legal team.

**Risk Assessment Update/Review**

Mr. Holmes noted that the responses to EPA comments on the HHERA report were submitted at the end of September. However, after conversation with Ms. Lloyd and Ms. Hutton last week, Mr. Holmes will re-organize the responses for additional clarity. Mr. Holmes expects to complete that this week.

**Vapor Intrusion – Soil Gas Sampling**

Mr. Holmes stated that the draft memorandum was submitted for internal review on 27 November. Once internal comments are received, the memorandum will be submitted for agency review, probably in January.

**DUNN FIELD**

**Status of Air Sparge (AS)/Soil Vapor Extraction (SVE) operations**

Mr. Calhoun stated that the system is operating this month; the manifold was opened in late November. The Year 8 Quarter 2 (Y8Q2) effluent sample was collected on 3 December. Once the analytical results are received, the Year 8 semi-annual report will be prepared.

Mr. Calhoun stated that equipment for system repairs and modification had been shipped to the site by Onion Equipment, who was unable to perform that task as planned. Following the Y8Q2 sampling, Trinity staff replaced manifold components and regulators for 10 operating AS wells. Mr. Calhoun stated air leaks from cracks in plastic housings for the AS tubing were observed at many more locations than expected, but a replacement part for the cracked housing was found at a much better price than the original part used in system construction. Mr. Woods stated he wasn't surprised by the need for repairs based on the time since installation (2009).

**LONG TERM MONITORING**

**LTM Reports**

Mr. Holmes stated that team members should be receiving the 2017 Annual Report, Rev 1 today. The 2018 LTM Report is in progress with submittal expected in early January for internal review.

**OTHER ISSUES**

**2018 Annual LUC Inspection Report**

Mr. Holmes stated that the 2018 Annual LUC Inspection Report is still in regulatory review.

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**2019 Site Management Plan**

Mr. Holmes stated that the 2019 Site Management Plan (SMP) is in internal review with final comments expected this week. He acknowledged that the FFA states the annual submittal for agency review should be made on 1 December. He will try to resolve internal comments and submit the 2019 SMP to EPA and TDEC next week.

**EnviroNews**

Mr. Holmes stated that EnviroNews, the annual newsletter, will be mailed this week; team members will be receiving print copies through the mail. Mr. Holmes will send the digital proof copy to Ms. Hutton for distribution to team members.

**Community Information Line Update**

Mr. Holmes stated there were no calls in November or the first week of December.

**Submittal Schedule**

Ms. Hutton sent the updated submittal schedule on 10 December. The documents currently in review were noted. Ms. Hutton stated that the 2018 Annual Site Inspection Report will be submitted to Jordan English of TDEC and Ms. Lloyd's supervisor at EPA following resolution of comments.

Mr. Woods asked Ms. Hutton to provide the EPA comments on the HHERA report and the Army responses. Ms. Hutton agreed to do that. Mr. Holmes suggested that submittal be delayed until the re-organized responses comments are available.

**Action Items**

Mr. Holmes will re-organize and submit the responses to EPA comments on the HHERA report as noted above. – Completed.

Mr. Holmes will provide the digital proof for the 2018 EnviroNews to Ms. Hutton. – Completed.

The next call will be Tuesday, 15 January at 10:30 AM EST, 9:30 AM CST, and 8:30 AM MST. The dial-in number will be 800-207-9558, and the access code will be 2049034#.