



THE MEMPHIS DEPOT TENNESSEE

ADMINISTRATIVE RECORD COVER SHEET

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FINAL

**Memphis Depot
BRAC Cleanup Team
Meeting Minutes
1 September 2009**

BRAC Cleanup Team	Organization	Phone/email
Michael Dobbs	Defense Logistics Agency (DLA)/Defense Distribution Center (DDC) DDC-DES-EE	717.770.6950
Turpin Ballard	Environmental Protection Agency, Region IV (EPA)	404.562.8553
Jamie Woods	Tennessee Department of Environment and Conservation, Division of Remediation (TDEC-DoR)	901.368.7910
Project Team	Organization	Phone
Angela Clark	HDR e ² M	404.799.1046
Tom Holmes	HDR e ² M	404.237.3982
Kevin Sedlak	HDR e ² M	901.774.6717
Denise Cooper	HDR e ² M	901.774.3681

Previous Meeting Minutes and Action Items

The BRAC Cleanup Team (BCT) approved and signed the minutes from the 24 June 2009 meeting.

Dunn Field

Source Areas Fluvial Soil Vapor Extraction (SVE) System

The Fluvial SVE system continues to operate and to remove contaminants. HDR | e²M is preparing the annual operations report that will include the July 2009 samples as well as recommendations regarding system optimization and rebound testing. HDR | e²M will also prepare a confirmation soil sampling plan in FY10 for BCT review.

Interim Remedial Action (IRA)

No action has been taken to date regarding abandoning the system; the work is to be done under a new Task Order currently in review at AFCEE. HDR | e²M will discuss options for re-use/disposal of the system components with the Air Force Center for Engineering and the Environment as it is government property.

AI: HDR | e²M to discuss abandonment of IRA system components with AFCEE and will coordinate with HDR | e²M government property inventory control personnel.

Source Areas Excavation, Transportation and Disposal (ET&D)

The excavation has been completed at TA-3, with confirmation samples meeting the remedial goals. The TA-3 Round 2 excavation technical memorandum (TM) was provided to the BCT

on 22 June. No comments have been received. Data from the TM will be incorporated into the Source Areas IRACR.

AI: EPA/TDEC to provide comments on the TA-3 Round 2 TM within the next two weeks in order to incorporate any comments into the Rev. 1 IRACR.

Source Areas Reporting

EPA previously approved the response to comments on the Interim Remedial Action Completion Report (IRACR). HDR | e²M expects to complete the Rev. 1 for submittal in September; the Master schedule date is 29 October. EPA legal has recently provided Mr. Ballard with comments on the Operating Properly and Successfully determination request; he will discuss the comments with EPA legal and provide DLA with comments if revision of the document is considered necessary.

Off-Depot Remedial Action

All injection wells, extraction wells and vapor monitoring points have been constructed. Currently, HDR | e²M is laying the conveyance lines. The concrete pads for the system monitoring buildings have been poured. HDR | e²M described use of a vacuum truck to assist in the installation of several AS/SVE wells that were in close proximity to utility lines. EPA asked that the construction report include information on the use of the vacuum truck while installing wells as it was not part of the original process.

HDR | e²M completed baseline groundwater sampling at the end of July that included the newly installed performance monitoring wells and is preparing the baseline groundwater sampling TM.

The next phase of work is the vapor monitoring of residential properties. Rights of entry have been received for seven (7) properties, which provide an adequate number of sample points. HDR | e²M personnel visited residents on August 28 and identified the sampling locations. The vapor monitoring points will be installed and the monitoring probes inserted on 9 September. The utility marking service was to complete marking the properties by 4 September.

HDR | e²M informed the BCT that during monitoring well abandonment, performance monitoring well MW-56 was abandoned instead of nearby MW-58. The BCT concurred that MW-58 may be used as a performance monitoring well in place of MW-56, given the proximity of the wells and the similar screen depths.

Community Relations

Some nearby community members have questioned the activities ongoing for the off-depot action, and a member of the Gas Light District neighborhood association requested that someone attend the August and September association meetings. The team discussed the outreach activities performed to date, including the public briefing for the RD and ROD Amendment, and issuance of newsletters and fact sheets. HDR | e²M offered to provide additional fact sheets to the neighborhood association but the offer was declined, and no neighborhood members have contacted the Community Information Line with questions. The team discussed TDEC's typical response regarding attendance at Homeowners' meetings, and Mr. Woods stated that TDEC will meet with any interested parties at the TDEC offices.

HDR | e²M and IMS will include all communications with community members. Mr. Woods will contact Rev. Davenport and invite him and his neighbors to the TDEC Memphis Field Office information room to discuss the project.

**AI: HDR | e²M to provide Rev. Davenport's contact information to Jamie Woods.
HDR | e²M and IMS to document all efforts regarding community contacts.**

Main Installation (MI)

Enhanced Bioremediation Treatment (EBT)/Long Term Monitoring (LTM)

The MI LTM Annual Reports for 2007 and 2008 were submitted to the BCT on 28 August. The additional monitoring wells to be installed into the Memphis Sands aquifer will be installed this year and will be incorporated into the LTM program. The Year 2 EBT report is scheduled to be submitted on 2 September.

MI Reporting

The MI IRACR was scheduled to be submitted on 28 August. DDC requested, and EPA verbally concurred, a two week extension with submittal on 15 September.

EPA noted that the MI IRACR should include a discussion of all efforts conducted over the two years of operation to optimize the EBT effectiveness (e.g., addition of sugar) as well as a summary of the source area investigation.

AI: DDC to submit request for extension for submittal of the MI IRACR.

TDEC PCB Inspection

Ms. Norma Branch, TDEC environmental specialist, will complete her inspection report upon receipt of information from MLGW. Mr. Woods confirmed that there will be no further action for DDC regarding the inspection. Mr. Woods will have Ms. Branch include in her report that the Memphis Depot is no longer an operating facility and should be removed from the TSCA list for future inspections. Mr. Ballard will notify the EPA TSCA section that the Memphis Depot is no longer an operating facility and should be removed from the TSCA list for future inspections. Mr. Dobbs will refer the issue to DLA legal for guidance.

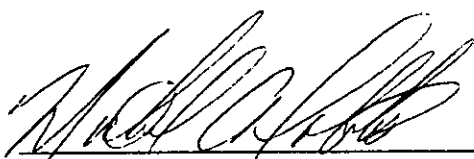
AI: Mr. Dobbs to refer the issue to DLA legal department for guidance, Mr. Ballard will contact the EPA TSCA section, and Mr. Woods will have Ms. Branch include in the inspection report that the Memphis Depot is no longer an operating facility and should be removed from the TSCA list for future inspections.

Upcoming BCT Meetings

The next BCT meeting is scheduled for 29 October 2009 with the off-depot RA construction inspection occurring the previous day (28 October 2009).

Upcoming Community Meetings

A meeting of the Restoration Advisory Board (RAB) is scheduled for 29 October 2009 beginning at 6 p.m. at the Ruth Tate Senior Center. Mr. Ballard suggested that the presentation include a timeline of events to include the construction complete end point.



10-29-09

MICHAEL DOBBS

DATE

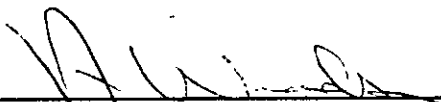
Defense Distribution Center
BRAC Environmental Coordinator
BRAC Cleanup Team Member



TURPIN BALLARD

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Environmental Protection Agency
Federal Facilities Branch
Remedial Project Manager
BRAC Cleanup Team Member



10/29/09

JAMIE WOODS

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Tennessee Department of Environment and Conservation
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